

Walnut Hill College Health and Safety Team

*Decisions, protocols, and management to ensure the health
and safety of the full college community*

July 1, 2020

Walnut Hill College has a *Health and Safety Team* of eleven college administrators. This team has been meeting to research, consider options, and make decisions regarding the best-practices and protocols related to the COVID 19 challenge.

The ongoing health and safety of everyone in our college community is the primary focus.

The team has also engaged the college's *Board of Trustees* and has researched practices and recommendations made by:

- *The Center for Disease Control and Prevention; (CDC)* the leading, national public health institute of the United States. It is a federal agency, under the Department of Health and Human Services.
- *Departments of Health for Pennsylvania, New Jersey and Delaware*
- *Philadelphia Health Department*

The *WHC Health and Safety Team* has also researched information, best- practices, and protocols of other colleges and medical institutions. *Walnut Hill College* has adopted the following best-practices and protocols and requires that the full college community of students, faculty, administrators, staff, and visitors agree to abide by them.

Walnut Hill College's Health and Safety Team also recognizes that effective ongoing management to ensure a healthy and safe campus requires further research, discussions, and planning to stay current on emerging trends and additional strategies. The *Health and Safety Team* is fully committed to overseeing the college community's well-being.

As of this time, Walnut Hill College is committed and will follow the following protocols as part of the ongoing management of COVID 19 on campus and residential learning facilities:

- *Walnut Hill College* will be limiting the occupancy of its residence halls for the 2020/2021 school year. The College will only be offering single and double occupancy rooms.
- Class sizes will be adjusted to accommodate recommendations on social distancing.
- *Walnut Hill College* will adhere to the city's decisions and regulations regarding wearing masks. Everyone must wear a mask on campus; including students, faculty, staff, vendors making deliveries, customers, visitors.
- *Walnut Hill College* will require all students; incoming freshmen and upperclassmen to participate in a 30-minute training about the college's requirements on keeping everyone safe and healthy. The session will cover personal care such as masks and hand-washing, understanding the virus symptoms and what to watch for, and reinforcing our, already stringent, industry-standards of cleaning.
- All faculty, staff, and administrators have completed a training session in "Covid-19 Responses Online Course for Employees" and/or "Covid-19 Responses Online Course for Managers and Supervisors" by JJ Keller and Associates. Since 1953, J. J. Keller & Associates, Inc. is one of the largest organizations in safety and compliance with 1,400 associates serving 600,000+ customers, including 90% of the Fortune® 1000.
- *Walnut Hill College* embraces the CDC's recommendations on Social Distancing and maintaining 6 feet of distance where ever possible.
- *Walnut Hill College* restaurants will only allow 50% capacity in order to ensure distancing. All dining rooms will be used to ensure enough tables and chairs for distancing.
- If any students or staff have been diagnosed with COVID-19, they will be required to leave the campus until they have been tested for COVID-19 and been cleared to return to campus by a doctor.
- *Walnut Hill College* will abide by the CDC's recommendations on the permissible size of assemblies.
- *Walnut Hill College* will organize Monday night "café nights" to help give a location for students to socialize but doing so in a safer space that is monitored for social-distancing, on-going cleaning, face-masks, and adopted protocols.

- All cash registers in the pastry shop, college store, and restaurants will have plastic shields. Plastic barriers will be placed at the Alisson Mansion reception desk, Hunter Hall reception desk, and purchasing center.
- Additional cleaning of all restrooms, entrances, doors, classroom, hallways, and other public areas has been included in the Colleges robust cleaning procedures.
- The Facilities team is installing hand-sanitizing dispensers in locations throughout the *Walnut Hill College* campus and residence halls.
- Even with the convenient hand-sanitizing dispensers, *Walnut Hill College* adheres to the CDC guidelines that hand-washing is the preferred option and that hand-sanitizers should only be relied on when hand-washing is not an option.
- The CDC notes the [following about hand-washing](#) as a better option to using hand-sanitizers:
 - *“CDC recommends washing hands with soap and water whenever possible because handwashing reduces the amounts of all types of germs and chemicals on hands.”*
 - *But if soap and water are not available, using a hand sanitizer with at least 60% alcohol can help you avoid getting sick and spreading germs to others. The guidance for effective handwashing and use of hand sanitizer in community settings was developed based on data from a number of studies.*
 - *Alcohol-based hand sanitizers can quickly reduce the number of microbes on hands in some situations, **BUT** sanitizers do not eliminate all types of germs.*
 - ***Why?** Soap and water are more effective than hand sanitizers at removing certain kinds of germs, like [Cryptosporidium](#), [norovirus](#), and [Clostridium difficile](#)¹⁻⁵.*
 - *Although alcohol-based hand sanitizers can inactivate many types of microbes very effectively when used correctly¹⁻¹⁵, people may not use a large enough volume of the sanitizers or may wipe it off before it has dried.”*
- *Walnut Hill College* has adopted a hand-washing procedure used in foodservice and hospitality settings in other countries. This will be the required standard for all handwashing for culinary classes, baking classes, restaurant operations, as well as for general hygiene purposes.
 - 11 steps
 - 33 seconds
 - Soap and cool water (warm water can dry out hands)
 - 3 seconds per step



HAND WASHING TECHNIQUE

1. Palms together – rub
2. Fingers interlocked rub up and down
3. Grab your left thumb in your right fist – rub
4. Grab your right thumb in your left fist – rub
5. Place your right hand finger nails against your left palm – rub
6. Place your left hand finger nails against your right palm – rub
7. Right hand palm on top of your left hand – rub
8. Left hand palm on top of your right hand – rub
9. Wrap your right hand around you left wrist – rub
10. Wrap your left hand around you right wrist – rub
11. Rinse

- **Dorm rooms:** As always, keeping dorm rooms neat, tidy, and clean are paramount requirements of all students. Additional and thoughtful room inspections will increase until such time that government authorities as well as college administrators are confident that COVID-19 is being managed effectively.

Random room inspections are conducted by:

- ✓ *Walnut Hill College's* Residential Learning Coordinators (employees of the college that supervise the dorms seven nights per week from 5:00 PM until 3:00 AM, and Sunday from 7:00 AM until 5:00 PM)
- ✓ *Members of Walnut Hill College's* facilities team
- ✓ *Walnut Hill College's* administrators
- ✓ Allied Barton security guards (seven nights per week from 8:00 PM until 6:00 AM and all day Sunday)

Students should share this valuable information with parents, family and friends.

Walnut Hill College's Health and Safety Team knows that those in your community care about you and can benefit from this research as well. Stay healthy & safe!